CITY OF MOUNTAIN BROOK



Hunter Simmons – Zoning Administrator Department of Building, Design, and Sustainability 56 Church St - Suite 234 Mountain Brook, AL 35213

Phone: (802)3830, Fax: (205) 879-6913

April 18, 2019

To: Name: Mailing Address:

Please be advised that the below described parcel of property located within the City of Mountain Brook, has been assigned a new address as described below. This memo is being sent for your records, and should be considered official notification of your address change.

Parcel ID 2300364001012000 has been subdivided into three lots. The following addresses are assigned for CHEROKEE BEND SOUTH SECTOR - FIFTH ADDITION. Parcel ID's currently unknown for new lots. See attached map for reference.

PARCEL# **NEW ADDRESS**

3760 ROCK BROOK LN Unknown Unknown 3761 ROCK BROOK LN Unknown 3764 ROCK BROOK LN

We realize that this address change is inconvenient. To ease this transition, we have notified the U.S. Post Office. Any mail addressed to your old address will continue to be delivered for up to one year. The City of Mountain Brook has notified all appropriate emergency services and utilities. We have also notified the Jefferson County Board of Registrars concerning voter registration. If you are a property owner, we suggest contacting the Tax Assessor's Office at 325-5505 to change your tax notice mailing address. You are responsible for changing all of your personal correspondence and you may wish to send a copy of this letter to any bank, loan office, mortgage holder or insurance provider you may be using. Please keep a copy of this letter with your deeds and other important papers.

It is important that you post and use your new address.

Thank you for your consideration in this matter. Please contact this office at (205) 802-3830 if you have any questions or concerns about this address change.

Hunter Simmons, Zoning Administrator

"Quality Gervice for a Quality City"

